



# DELHI PUBLIC SCHOOL

(Under the aegis of the Delhi Public School Society, Delhi)

**RISALI SECTOR, BHILAI (C.G.) 490 006**

Phone No.: (0788) 2273525 / 45 Fax No.: (0788) 2273622

Website: [www.dpsbhilai.in](http://www.dpsbhilai.in) E-mail: [principal@dpsbhilai.in](mailto:principal@dpsbhilai.in)



## **CLASS NURSERY ONLINE REGISTRATION FOR 2026-27**

**(25-30 January 2026)**

We welcome you to the **Nursery** Admission process for the Session 2026-27.

The process of admission to class **Nursery** will comprise the following:

### **General Instructions:**

1. The admission process has been carefully designed to provide equal opportunity to all and to maintain transparency in the admission process.
2. Children born from **April 01, 2022 to March 31, 2023** only are eligible for registration for the academic session 2026-27.
3. It is mandatory for all the parents to have a valid e-mail id and mobile number in order to receive communication through mail/sms of online registration.
4. **AADHAAR CARD OF THE CHILD IS MUST FOR ONLINE REGISTRATION. THOSE PARENTS WHO DO NOT POSSESS AADHAAR CARD OF THEIR CHILD ARE ADVISED TO INITIATE THE PROCESS SO THAT THEY HAVE AADHAAR NUMBER OF THEIR CHILD BEFORE START OF ONLINE REGISTRATION.**
5. The following personal details of the candidate and that of their parents (father and mother) in the Online Registration for class Nursery must match with the birth certificate of the candidate:
  - (a) Name of the candidate
  - (b) Date of birth of the candidate
  - (c) Name of the parents (father and mother as per their Official/Govt. record) of the candidate.

**However, please follow the instructions below while filling-in the name of the candidate, father's name and mother's name:**

- (A) NAME OF THE CANDIDATE - AS PER THE BIRTH CERTIFICATE AND AADHAAR CARD  
**(NO CHANGE WILL BE ACCEPTED IN FUTURE)**
- (B) FATHER'S NAME - AS PER THE BIRTH CERTIFICATE OF THE CANDIDATE
- (C) MOTHER'S NAME - AS PER THE BIRTH CERTIFICATE OF THE CANDIDATE

**HOWEVER, IF THE NAME OF THE FATHER AND MOTHER IS NOT PROPERLY MENTIONED IN THE BIRTH CERTIFICATE OF THE CANDIDATE AND TO AVOID FUTURE CORRECTIONS, IT IS SUGGESTED THAT THE EXACT NAME OF THE FATHER AND MOTHER TO BE MENTIONED IN THE ONLINE REGISTRATION FORM AS PER THEIR (FATHER AND MOTHER) EDUCATIONAL CERTIFICATE(S) / SERVICE ID / AADHAAR / PASSPORT / PAN CARD ETC. IN THAT EVENT, A COPY OF THE SELF-ATTESTED PROOF IS REQUIRED TO BE SUBMITTED.**

6. (a) Candidates applying under the Alumni category are eligible **only** for that category.  
(b) 40% cap for sibling (Real brother / sister studying in DPS Bhilai)  
(c) 50% cap for Girl child

7. **In case of twins, the following modalities will be followed:**

Both Boys & Girls : Draw will be taken once. However, if any one child is selected, then both the children will be considered for admission.

If it is a Boy and a Girl: Draw will be taken once. **The parent has to exercise the option in which category they would like to consider their children for draw of lots at the time of submission of hardcopy of the online registration form.** However, if any one child is selected, then both the children will be considered for admission.

8. **The parents/guardians are required to upload (image files) the following during online registration:**

- (a) Photographs (no selfie) of the candidate, father and mother
- (b) Birth Certificate of the candidate issued by Registrar of Births & Deaths (duly attested by either of the parents).
- (c) In case of sibling candidate: latest fee receipt of the sibling.
- (d) **In case of alumni of DPS Bhilai: AISSCE (class XII) Pass Certificate.**
- (e) Any one of the identity proof (Aadhaar card / Pancard / Passport / Driving License/ Election ID or any other valid ID) of both the parents.
- (f) In case of BSP candidate: BSP Service Certificate.
- (g) Caste certificate in case of SC/ST/OBC (in the candidate's name, if available)
- (h) Signatures of both the parents.
- (i) **If available, Aadhaar Card and the first page of the Savings Bank Account Passbook (both in the child's name).**

**All the above documents (except BSP Service Certificate) will be verified with the original at the time of issuance of Admission Order.**

9. **Along with the print out of the filled-in Online Registration form, hard copy of the following documents are required to be submitted which you have attached during online registration:**

- (a) Birth Certificate (photocopy) of the candidate issued by Registrar of Births & Deaths (duly attested by either of the parents).
- (b) **In case of BSP candidate, ORIGINAL BSP SERVICE CERTIFICATE.**
- (c) In case of sibling candidate: latest fee receipt of the sibling.
- (d) In case of alumni of DPS Bhilai: AISSCE (class XII) Pass Certificate.
- (e) Caste certificate in case of SC/ST/OBC (in the candidate's name, if available)
- (f) **Any one of the identify proof (Aadhaar card / Pancard / Passport / Driving License / Election ID or any other valid ID) of both the parents.**
- (g) Aadhaar Card of the candidate
- (h) First page of the Savings Bank Account Passbook (in the candidate's name, if available).

10. **Please ensure that the entries in the online registration form are error free.**

11. **In order to maintain uniformity, please ensure that the final print-out of the online registration form is taken on A4 size paper only. In case your paper settings in your printer are in letter size, please change the same to A4 size. Avoid submitting the hard copy in landscape.**

12. **To avoid over-crowding, only one parent (either father or mother) will be allowed on the school campus to submit the online registration form. Please avoid bringing children with you.**

13. The schedule for submission of the printout of the online registration form at the Risali school office is given below. The schedule has been drafted to avoid any inconvenience to the parents. Hence, they are requested to follow the same meticulously:

Date	Regn. Nos.	Timings
27.01.2026	N/26/001 to N/26/030	8:00 to 9:00 a.m.
	N/26/031 to N/26/060	9:00 to 10:00 a.m.
	N/26/061 to N/26/090	10:00 to 11:00 a.m.
28.01.2026	N/26/091 to N/26/120	8:00 to 9:00 a.m.
	N/26/121 to N/26/150	9:00 to 10:00 a.m.
	N/26/151 to N/26/180	10:00 to 11:00 a.m.
29.01.2026	N/26/181 to N/26/210	8:00 to 9:00 a.m.
	N/26/211 to N/26/240	9:00 to 10:00 a.m.
	N/26/241 to N/26/270	10:00 to 11:00 a.m.
30.01.2026	N/26/271 to N/26/300	8:00 to 9:00 a.m.
	N/26/301 to N/26/330	9:00 to 10:00 a.m.
	N/26/331 to N/26/360	10:00 to 11:00 a.m.
31.01.2026 & 02.02.2026	N/26/361 onwards	9:00 to 10:00 a.m.

Those who fail to submit the print out of the online registration form on the specified date and time as per the schedule mentioned above, will be allowed to submit the same only on 31 January & 02 February 2026 between 8:00 and 9:00 a.m.

14. Registration fee (including the cost of Prospectus) by Banker's Cheque/Demand Draft drawn in favour of Principal, DPS Bhilai payable at Bhilai or can be paid in cash also at the school office:

**BSP: Rs. 800/-**

**NBSP: Rs. 1200/-**

15. Proposed schedule for the Nursery admission process for 2026-27:

Online Registration	<b>25-30 January 2026</b>
Submission of Forms	<b>27-31 January &amp; 02 February 2026</b>
Scrutiny of Forms	<b>28 January to 12 February 2026</b>
Intimation thro' email - Draw of lots schedule	<b>18 February 2026 (06:00 p.m.)*</b>
Draw of Lots at A.V. Hall, DPS, Junior Wing	<b>21 February 2026 (2:30 p.m. onwards)*</b>
Intimation thro' email to the selected candidates	<b>24 February 2026 (06:00 p.m.)*</b>
Verification of original birth certificate/AISSCE pass certificate/ Fee receipt (in case of sibling) and issue of admission order	<b>26 &amp; 27 February 2026*</b>
Payment of fees and completion of Admission formalities	<b>28 February to 05 March 2026*</b>
Opening of the School	<b>Wednesday, 01 April 2026</b>

**\* Subject to change**